

Request for Student Travel or Kranz travel funds

(must be turned in 2 weeks in advance)

Kranz Fund *(combined students only)*

Student Travel Fund

Please check which fund you are requesting money from. It can be both.

Name _____ A# _____ Date _____

Address check should be mailed to _____

E-Mail address _____ Faculty Sponsor _____

Conference _____

Travel Dates _____ Conference Location _____

Graduate

Undergraduate *Check one*

First Author

Subsequent Author *Check one*

Meeting is International National Regional *Check one*

To be considered for the maximum international amount the meeting must be outside the United State

Estimated costs:

Mileage:	
Airfare:	
Hotel (no incidentals):	
Registration fees:	
Per Diem (\$46 per day):	
Estimated total cost:	
Total funding from other sources:	
Total funding request:	

Documentation required for student travel funds only (attach copies):

- Copy of proposal
- Copy of acceptance letter

Student signature _____

Faculty sponsor signature _____

(Required for student travel funds only)

Return this form to Huiwen Chen , EDUC 487

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